



Summerville Rotary Oktoberfest
2024 Vendor Agreement
Event: October 5, 2024

Location: Hutchinson Square, 200 S. Main Street, Summerville, SC 29483

Name of Business: _____

Name of Applicant: _____ Email: _____

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____

Name of "Day Of" Site Manager (if not applicant): _____ Phone: _____

Product or Services Vendor will be providing: _____

Overall length of truck/trailer: _____ Special requirements: _____

Food Truck Vendor Pricing: Savory Trucks \$300, Sweet Trucks \$175. *Early registrations deposit of \$50 to hold your space. Full payment must be received NO LATER THAN 9/1/2024. Fully prepaid vendors will secure limited spaces.*

Vendor Booths (10 X 10) Pricing: \$150 per Booth. *Early registrations deposit of \$25 to hold your space. Full payment must be received NO LATER THAN 9/1/2024. Fully prepaid vendors will secure limited spaces. Advise well in advance if side-by-side booths are needed.*

Payment methods: Check, credit card, Venmo, Cash App, Square. **Call Michelle at 253-444-7019 if assistance is needed, or if you have any questions.**

Check (if you use these): Please make checks payable to "Rotary Club of Summerville Evening Charitable Foundation Inc." or "SEC Rotary Charitable Foundation, Inc." and mail to P.O. Box 3426 Summerville, SC 29484. A \$100 fee will be assessed on any returned check.

Cancellation policy: The Summerville Rotary Oktoberfest reserves the right at their sole discretion to cancel the event in whole or part due to inclement weather and no refund will be issued. However, we will do our best to reschedule the event if circumstances warrant such action. No refund will be issued to vendors who cancel for any reason.

Vendor Terms and Agreements:

All Vendors must be setup between 10:00 a.m. – 11:00 a.m. the day of the event. LOAD IN TIMES WILL BE SCHEDULED AND ALL VENDORS WILL BE NOTIFIED BEFORE THE EVENT. No vendor booth vehicles will be permitted to park on Little Main Street after 11:00 a.m. the day of the event. Each Vendor must be continually staffed between 12:00 p.m. and 6:00 p.m. All Vendors must be fully cleared from the area by 7:00 p.m. Any displays must be within the designated parking space and will not extend into another assigned parking space. Vendors are not permitted to sell alcoholic beverages. Vendors will provide a trash container for disposal and the vendor is responsible for removing any garbage for their area. Vendors will be personally liable to other participating vendors and members of the public for their own acts. Vendors shall and will hold harmless the Summerville Rotary Oktoberfest, its producers, its sponsors, its affiliates and its members from and against any and all claims, liabilities, demands, expenses, fees, penalties, suites, proceedings, actions, and causes of action of any and every kind and nature arising from or out of, or in any way connected with Vendor use, occupancy, or activities in or related to the event. Vendor understands neither the Summerville Rotary Oktoberfest nor its producers, its sponsors, and its members will be held responsible for loss and/or damage to vendor's personal property caused by any reason, and will not assert any such claim against them. Vendor understands that they are not covered by any insurance policies on behalf of the Summerville Rotary Oktoberfest, or any entity affiliated with the festival and will submit a copy of his business insurance policy covering this event. Summerville Rotary Oktoberfest reserves the right to decline acceptance of any application or to ask any vendor to leave the festival if they misrepresent information on this application, or if their product or conduct is deemed inappropriate to this family-oriented event. All Vendors are independent agents.

Vendors will comply with Town of Summerville regulations which require that you have one of the following: 1) a Special Event Business License or a 2) Regular Business License. Visit www.summervillesc.gov for more information. All licenses must be obtained through the Town's website.

SC DOR may require other licensing, which is the sole responsibility of the vendor. Go to [SC DOR](http://SCDOR) for more information.

Signature: _____ Date: _____